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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Leo Anthony Panzarella** | | | | | | | | | |
| **Contact #** | **Alternative contact #** | | | **Email Address** | | | **Skype** | **LinkedIn** | |
| **951-551-4451** |  | | | [**Leop456@gmail.com**](mailto:Leop456@gmail.com) | | | [**Leop456@gmail.com**](mailto:Leop456@gmail.com) | [**linkedin.com/in/leo-panzarella-56920710b/**](http://linkedin.com/in/leo-panzarella-56920710b/) | |
| **Current Location:** | | | | **Temecula, CA** | | | | | |
| **Willing to relocate? If so, please provide the preferred location:** | | | | Yes | | | | | |
| **Willing to attend in-person interview?** | | | | Yes | | | | | |
| **INTERVIEW AVAILABILITY**  **(Dates listed must be 48 hours after candidate submission)** | | | | | | | | | |
| **Time Slot 1 (Date/Time)** | | | | | **Time Slot 2 (Date/Time)** | | | | **Time Slot 3 (Date/Time)** |
| Wednesday (09/25 /2019)  7:30AM – 9:30AM(PST) | | | | | Wednesday (09/25 /2019)  6:00PM-7:00PM(PST) | | | | Thursday(09/26/2019)  7:30AM – 9:30AM(PST) |
| **Time Slot 4 (Date/Time)** | | | | | **Time Slot 5 (Date/Time)** | | | |  |
| Thursday(09/26/2019)  6:00PM-7:00PM(PST) | | | | | Friday (09/27 /2019)  7:30AM – 9:30AM(PST) | | | |  |
| **Availability to Start** | | | | | 1week | | | |  |
| **Notice Period/ LWD on last project** | | | | | 1week | | | |  |
| **Interviews/ Offers in Pipeline** | | | | | Yes | | | |  |
| **LIST ALL EMPLOYMENT FOR THE PAST 7 YEARS** | | | | | | | | | |
| **Dates of Employment**  **(Month/Year – Month/Year)** | | **Parent Employer Name /Project Company Name**  **i.e. ABC Staffing / Project at XYZ Client Name** | | | | | | | **Location** |
| **Feb 2014 to Current** | | **Emergent Technologies LLC** | | | | | | | **Gilbert, AZ** |
| **Nov 2012 to Feb 2014** | | **Citywide Consulting Group** | | | | | | | **Mission Viejo, CA** |
| **Jan 2000 to Nov 2012** | | **Self, And Various Mortgage Companies** | | | | | | | **Southern California, CA** |
| **Supplier Synopsis** | | | | | | | | | |
| **Mandatory Skills**  **(As listed in JD)** | | | **# of Years Experience** | | | **Candidate’s relevant hands-on experience** | | | |
| Project Management | | | 7Years | | | From initiation to closure for IT projects both onsite and remote  Kept project teams on-task with proactive control of budgets, schedules and scopes. | | | |
| **Additional comments:** | | | Having experience in **Project Manager** available for Immediate interview | | | | | | |

**Summary**

My entire career has been in the capacity of service to achieve the goals and expectations of stakeholders and sponsors from initiation to closing. I am well versed in Agile, Waterfall, and Hybrid Methodologies applying these to IT projects. I have a Comptia Project+ Certification and currently studying for the PMI/CAPM certificate. My many years in the business world has proven to be an invaluable asset entering project management. The parallels have been numerous.

**Skills**

|  |  |
| --- | --- |
| * Agile * Waterfall * Hybrid * Execution within time and budget constraints * Strong People Skills / Effective Management of people to produce optimal results | * Skilled at Tracking and Managing Multiple Tasks * Excellent Communication Skills both verbal and written to effectively communicate with all stakeholders * Well versed in Microsoft Office and Project * Experience with IT Projects * Can work on-site or remote |

**Education Detail:**

Bsc in Business Administration, University of Phoenix, Arizona(2000)

**Experience**

**Project Manager  
Gilbert, AZ**

**Emergent Technologies LLC Feb 2014 to Current**

* From initiation to closure for IT projects both onsite and remote
* Kept project teams on-task with proactive control of budgets, schedules and scopes
* Established key issues in need of resolution and project performance metrics to set planning objectives
* Agile
* Waterfall
* Hybrid

**Associate Project Manager  
Mission Viejo, CA**

**Citywide Consulting Group Nov 2012 to Feb 2014**

* Assisted senior Project Manager as an on-site presence
* Solved issues as they arose
* Handled communications to stakeholders

**Loan Officer, Sales Manager, Business Owner  
Southern California, CA**

**Self, And Various Mortgage Companies Jan 2000 to Nov 2012**

Prior to 2012, I was involved in the mortgage industry frequently in an executive capacity. It was my years in this industry that I learned the importance of the Iron Triangle; Time, Cost, and Scope.